



## Union Vale Parks & Recreation

Town of Union Vale  
249 Duncan Road, LaGrangeville, NY 12540

**Park Office Phone: 845-724-5600 (option 3)**

**Camp Phone: 845-489-8769**

**E-mail: [recreation@unionvaleny.gov](mailto:recreation@unionvaleny.gov)**

January 2026

Dear Parents,

Welcome to the Teen Leadership Camp (TLC) at Tymor Park. This program is dedicated to enrich your child with programming curated for their age group, and will be an opportunity to experience responsibility, teamwork, and leadership. The goal of this program is to help them become successful, and committed community members.

During the two-week session, your child will be assigned at random to a Traditional or Kids Camp group and assist the counselor(s) with the day to day tasks of supervising a group during their various activities, and ensuring they enjoy camp safely. Once daily, they will meet with the heads of the program, the TLC Recreation Leaders, and participate in a workshop where they will converse on different useful life skills and practice team-building exercises. These workshops are made for teens to practice openly discussing and working with their peers and build confidence. Teens will have an orientation to discuss what is expected with the TLC Recreation Leader on the first day of the session. At the end of each session, Teens will undergo an evaluation facilitated by the TLC Recreation leaders to discuss their performance. This evaluation involves categories such as “teamwork, communication skills, and ability to follow directions”.

While your child will help assist counselors with younger age groups, they are still expected to follow the Camp 101 guidelines as well as rules specific to the TLC program attached to this letter. We ask that you go through our Camp 101 packet and the attachment with your teen to ensure that they understand the requirements and rules of attending our program. **Please also know that if they are not meeting the expectations put before them that they may be dismissed at any time during the program. This is for the safety and benefit of all campers.**

Due to the nature of this program, it is important that we know if your child will be absent for the day, dropped off late, or picked up early. Please let the Recreation Director know as soon as possible so they can keep a record for the TLC Recreation Leaders.

After reviewing this information with your child, sign the bottom of the letter with them and bring it back on the first day of the session. Without returning this signed letter, participation in the program could be jeopardized.

Sincerely,

Maggie Collins-Field, Recreation Director

---

Teen Leadership Camper Signature/Date

---

Parent Signature/Date

## Teen Leadership Camp Expectations

**Here are a few specifics that are expected during the program on top of the rules listed in Camp 101:**

1. Get a good night's rest and eat a good breakfast to feel energized for the day. Also be sure to bring a packed lunch or money for the concession stand, a refillable water bottle, and sunscreen and bug spray to apply during the day.
2. Cellphones and electronics are **not** to be used during the program. Cell phones will be checked in with TLC Recreation Leaders everyday and given back at the end of the camp day. If a device is seen being used, our staff will confiscate it and inform the parent/guardian. If a parent/guardian needs to get into contact with their child please follow the proper channels described in our Camp 101.  
*\*There may be planned activities that involve the use of a personal electronic device; this will be announced in advance by the TLC Recreation Leaders.\**
3. Understand that groups are assigned **at random** and requesting specific counselors or age groups does not guarantee you will be placed there.  
*\*Please also note that due to low attendance you may be assigned to a different group to assist with groups that have no TLC for the day(s).\**
4. Understand that you will be evaluated at the end of the session on your performance at this program. This is to ensure you are holding yourself accountable for your behavior as you are now looked up to by younger campers.
5. Please don't be afraid to ask for help from the TLC Recreation Leaders or the counselors if you have any problems with your assigned group, fellow peers, or during the workshops; we want you to be successful and have fun during your time at Tymor! Please address this with staff immediately to avoid further conflict and ensure we are able to address the issue.
6. You must be in proper dress code.
7. Don't touch, pick up, or carry any child in any program.
8. Always do your best to assist counselors during transitions to help things run smoothly. Teens should never leave their group without explicit instructions to do so, and always be on time for group activities.
9. Notify the Recreation Director or the TLC Recreation Leaders if you need any schedule adjustments in advance.
10. Teens are never to be with the entire group of kids alone.
11. Explicit or harmful language towards campers, other teens, or staff is not tolerated.
12. Teens are not allowed to leave the park property during programming unless signed out by a member of their pick-up list.
13. You are here to have fun and we want you to enjoy your time here - if you are a returning camper and have enjoyed certain workshop activities in the past, please communicate that with the TLC Recreation Leaders!

*We look forward to seeing you this summer!*